

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



July 20, 1994

ALL-COUNTY LETTER NO. 94-62

TO: ALL COUNTY WELFARE
DIRECTORS

ATTN: FOOD STAMP COORDINATORS

Reason for this Transmittal

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> | State Law Change |
| <input type="checkbox"/> | Federal Law or Regulation Change |
| <input type="checkbox"/> | Court Order or Settlement Agreement |
| <input checked="" type="checkbox"/> | Clarification Requested by One or More Counties |
| <input checked="" type="checkbox"/> | Initiated by CDSS |

SUBJECT: FOOD STAMP EMPLOYMENT AND TRAINING (FSET) PROGRAM
REQUIREMENTS: REVISED CONCILIATION NOTICE

The purpose of this letter is to transmit a reproducible copy of the notice to implement revised FSET conciliation requirements. The revised notice entitled Notice of Participation Problem and Opportunity for Conciliation [NA 812, (6/94)] must be issued within seven working days of the beginning of conciliation. The notice identifies the participation problem, informs the individual of the opportunity to explain why he/she failed to comply, and describes those actions which the participant must take to successfully conciliate if found to be without good cause for the noncompliance.

County-developed substitutes for the NA 812 may be used with California Department of Social Services (CDSS) approval. Additional camera-ready copies of the conciliation form can be obtained by calling CDSS Forms Management at (916) 657-1907.

Translated forms are issued monthly to County Forms Coordinators by means of CDSS Language Services Bureau Letters. Camera-ready copies of the translated forms can be ordered from the Language Services Bureau by calling (916) 654-1282. Counties requiring forms translated into languages other than those provided by the CDSS may prepare their own translations of the NA 812 or have them prepared by an outside source.

If you have questions regarding this letter, please contact your Employment Operations Analyst at (916) 657-3403.

MICHAEL C. GENEST
Deputy Director
Welfare Programs Division

Enclosure

c: CWDA

FSET NOTICE OF A PARTICIPATION PROBLEM AND OPPORTUNITY FOR CONCILIATION

ISSUE DATE: _____	
CASE NAME: _____	CASE NUMBER: _____
WORKER NAME: _____	WORKER PHONE NO.: _____

If you have any questions, please call your caseworker.

TO: _____

There is a problem with your participation in the Food Stamp Employment and Training (FSET) Program. Starting _____, you have 30 days to take care of this problem. Otherwise, you or your household will not get Food Stamps for up to two months.

HERE'S THE PROBLEM:

- ☐ You did not participate in _____ on _____.
- ☐ You did not complete job search worksheets for the period: _____ through _____.

WHAT HAPPENS NEXT?

You must contact your case worker and explain your reasons for not doing what FSET requires. You can call or make an appointment to see your case worker. When you contact your case worker and share why you did not participate, your worker will tell you whether you had a good reason for not doing what FSET requires. If you do not contact your case worker, the county will use information that is available to decide whether you had a good reason for not participating.

WHAT HAPPENS IF YOU HAVE A GOOD REASON?

If you have a good reason for not participating, Food Stamp penalties will not be applied to you or your household. If your good reason does not keep you from participating, we will work with you so that you are able to do what FSET requires.

WHAT HAPPENS IF YOU DO NOT HAVE A GOOD REASON?

If the county decides that you did not have a good reason for not participating, you can keep your Food Stamps from being stopped by _____. You will have until _____ to begin participating. This date is 30 days from the date we found the problem with your participation in FSET.

WHAT HAPPENS IF YOU DO NOT BEGIN PARTICIPATING?

If the county decides you did not have a good reason for not participating and you do not begin to participate during the time allowed, you or all members of your household will not get Food Stamps for two months. You will get a notice explaining how you can get your Food Stamps back sooner by doing what FSET requires.

HELP WITH TRANSPORTATION AND CHILD CARE MAY BE AVAILABLE IF YOU NEED THEM TO EXPLAIN WHY YOU DID NOT DO WHAT FSET REQUIRES. THEY MAY ALSO BE AVAILABLE TO HELP YOU PARTICIPATE IN FSET.

If you need transportation or child care, please call your case worker.

These Rules Apply. You can review them with your case worker. MPP 63-407.2, 63-407.5 and 63-407.8.